

Tzu Chi University Library Borrowing Policies (106.08.18)

Owning Library	Lending Library/ Borrower		Check-out limits				Loan Periods (Days)				Renewal Limits (Days/Times)				Overdue Fine		
			Book	Audio Tape	Video Tape	VCD/ DVD	Book	Audio Tape	Video Tape	VCD/ DVD	Book	Audio Tape	Video Tape	VCD/ DVD			
Tzu Chi University Library	TCU	Teachers / Staff / Student / Retired faculty and staff	30	3	3	3	45	7	7	7	45/1	7/2	7/2	7/2	NT\$2 per day is for TCU teachers, staff, students, and alumni. It is NT\$5 per day for other TCU patrons.		
		Alumni (Required to exchange for Temporary TCU Library Pass for access)	10	3	3	3	14	7	7	7	14/2	7/2	7/2	7/2			
		Other Patron (Required to exchange for Temporary TCU Library Pass for access)	5	/				14	/				14/2	/			
	TCUST	Teachers / Staff	30	3	3	3	45	7	7	7	45/1	7/2	7/2	7/2			
		Student	30	3	3	3	45	7	7	7	45/1	7/2	7/2	7/2			
	Tzu Chi High School	Teachers / Staff	30	3	3	3	45	7	7	7	45/1	7/2	7/2	7/2			
		Student (Required to exchange for Temporary TCU Library Pass for access)	10	3	3	3	14	7	7	7	14/2	7/2	7/2	7/2			
	Tzu Chi Elementa ry School	Teachers / Staff	30	3	3	3	45	7	7	7	45/1	7/2	7/2	7/2			
		Student (Required to exchange for Temporary TCU Library Pass for access)	-														
	Huaren Tzu Chi Hospital / Tzu Chi Foundatio n	Staff	30	3	3	3	45	7	7	7	45/1	7/2	7/2	7/2		NT\$ 2 per day	
	Interlibrar y	Eastern Region Reciprocal Books Loan Network	10	/				21	/				21/1	/		In accordance with regulations	
		Dong Hwa University Library (Interlibrary) Borrower's ID	10	/				21	/				21/1	/		In accordance with regulations	
Institute of Ethnology Library of Academia Sinica		5	/				30	/				0	/		In accordance with regulations		
National Taiwan University (Interlibrary) Borrower's card		5	/				30	/				0	/		In accordance with regulations		

The Check-out Limits and Loan Periods for Requesting a Loan from Tzu Chi Affiliates

Owning Library	Lending Library/ Borrower	Check-out limits				Loan Periods (Days)				Renewal Limits (Days/Times)				Overdue Fine
		Book	Audio Tape	Video Tape	VCD/ DVD	Book	Audio Tape	Video Tape	VCD/ DVD	Book	Audio Tape	Video Tape	VCD/ DVD	
Tzu Chi University of Science and Technology	TCU Faculty / Staff	30	3	3	3	45	7	7	7	45/1	7/1	7/1	7/1	NT\$2 per day
	TCU Postgraduate / Undergraduate Students	15	3	3	3	21	7	3	3	21/2	7/1	0	0	
	TCU Adjunct Faculty	15	3	3	3	30	7	7	7	30/1	7/1	0	0	
	TCU Alumni (Applying for a Temporary TCUST Library Pass is required)	/				/				/				unavailable
	TCU Patrons (Applying for a Temporary TCUST Library Pass is required)													
Hualien Tzu Chi Hospital	TCU Faculty / Staff / Students	10	3	3	3	14	7	7	7	14/1	0	0	0	NT\$5 per day
Tzu Chi Senior High School Affiliated with Tzu Chi University	TCU Faculty / Staff	20	3	3	3	21	7	3	3	21/2	7/1	0	0	NT\$2 per day
	TCU Students	5	3	3	3	14	7	3	3	14/2	7/1	0	0	

The check-out limits and loan periods for requesting a loan from non-TCU libraries

Owning Library	Lending Library/ Borrower	Check-out limits				Loan Periods (Days)				Renewal Limits (Days/Times)				Overdue Fine
		Book	Audio Tape	Video Tape	VCD/ DVD	Book	Audio Tape	Video Tape	VCD/ DVD	Book	Audio Tape	Video Tape	VCD/ DVD	
Eastern Region Reciprocal Books Borrowing	10	/	/	/	21	/	/	/	21/1	/	/	/	/	In accordance with regulations
Dong Hwa University Library (Interlibrary) Reader's ID	5				21				0					In accordance with regulations
Institute of Ethnology Library of Academia Sinica (Interlibrary) Borrower's Card is required	5				30				0					In accordance with regulations
National Taiwan University Library (Interlibrary) Borrower's Card is required	5				21				0					In accordance with regulations

*** This is a summary of interlibrary loan, and the information is based on the rules of TCU Library and other partner libraries.**